



# NORMI Protectant Maintenance Schedule



"Touchpoints" is a way of evaluating how objects in an environment are handled, how often they are touched, and by how many people. EVERY ENVIRONMENT is used differently so it is important to understand the schedule of re-applying the NORMI approved protectant based on the way that specific object is used in that specific environment.

This "NORMI Protectant Maintenance Schedule" is a checklist provided for this very purpose and annual compliance checkups could result in long-term warranties. During the re-application process it is imperative that the manufacturer recommendations for usage be strictly followed according to label guidelines.

If, for some reason, you need a copy of those guidelines, please request those from your NORMI Certified Biocide Applicator.

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KEY	Explanation	Thought Provoker
<b>CONSTANTLY Touched</b>  <b>Every 30 Days</b>	<b>Priority ONE</b> --These touchpoints are high touch areas where contact is made several times a day by several people	<ul style="list-style-type: none"> <li>* Computer Keyboards</li> <li>* Appliances and Equipment</li> <li>* Public Bathrooms</li> <li>* Public Countertops</li> <li>* Shopping Carts</li> <li>* Door handles/knobs</li> <li>* Toilet Handles</li> </ul>
<b>FREQUENTLY Touched</b>  <b>Every 90 Days</b>	<b>Priority TWO</b> --These touchpoints are areas that are touched daily	<ul style="list-style-type: none"> <li>* Light Switches</li> <li>* Test Equipment</li> <li>* Arms of Chairs</li> <li>* Conference Areas</li> <li>* Wheelchairs and Walkers</li> </ul>
<b>SELDOM Touched</b>  <b>Every Year</b>	<b>Priority THREE</b> --These touchpoints are areas that are touched weekly	<ul style="list-style-type: none"> <li>* Exterior Surfaces</li> <li>* Window Treatments</li> <li>* Mops &amp; Brooms</li> <li>* Vacuum Equipment</li> <li>* Carpets and Upholstery</li> <li>* Storage Areas and Closet</li> </ul>
<b>RARELY Touched</b>  <b>Every 3 Years</b>	<b>Priority FOUR</b> --These touchpoints are rarely touched, sometimes never touched	<ul style="list-style-type: none"> <li>* Ceilings</li> <li>* Some Walls</li> <li>* Wall Hangings</li> <li>* Enclosed Areas/Attics</li> <li>* HVAC Registers/Ducts</li> </ul>

PRIORITY	AREA/ITEM	Screened
<b>ONE</b>		

PRIORITY	AREA/ITEM	Screened
<b>THREE</b>		

PRIORITY	AREA/ITEM	Screened
<b>FOUR</b>		

PRIORITY	AREA/ITEM	Screened
<b>TWO</b>		

<b>*FOG</b>	SqFt of Interior Space:	
	SqFt of Attic Area:	
	SqFt of Crawl/Basement:	
	HVAC Ductwork:	

**\* FOGGING replaces the Priority Three and Four items because it is included in the renewal fee.**